**Letter to Prospective CSPC Nominees**

Hello prospective Blessed Sacrament nominees for Parent Council,

Thank you for expressing an interest in joining the Blessed Sacrament Parent Council (CSPC). A high level of parent engagement and involvement is an important part of what makes our school community so great!

We wanted to provide you with more information on what is involved in being on CSPC:

* A minimum 1-year commitment is required
* CSPC members are required to attend a minimum of 7 meetings throughout the year, as well as at least 7 additional planning meetings, multiple conference calls and ongoing communications regarding a number of issues and topics throughout the year.
* Each CSPC member is expected to take a leadership role on a major school initiative. Examples include pizza lunch program, Walkathon, Fun Fair, Kiss n' Ride program, Christmas Wish program, Pancake Breakfast and Spring Gala.
* Maintain CSPC Code of Ethics:
* consider the best interest of all students
* be guided by the school’s and the board’s mission statements
* act within the roles and responsibilities of the school council, the board and the Ontario Ministry of Education
* become familiar with the school policies and operation practices and act in accordance

with them.

* maintain the highest standard of integrity
* recognize and respect the personal integrity of each member of the school community
* treat all other members with respect and allow for diverse opinions to be shared without interruption
* encourage a positive environment in which individual contributions are encouraged and

valued

* acknowledge democratic principles and accept the consensus of the council
* respect the confidential nature of some school business and respect limitation that may

place on the operation of the council

* limit discussions at The Council meetings to matters of concern to the school community

as a whole

* not disclose confidential information
* use established communication channels when questions or concerns arise
* promote high standards of ethical practice within the school community
* not accept any payment or benefit financially through The Council involvement
* declare any conflict of interest

If you are interested in being included as a CSPC Nominee, please:

* Complete this nomination form and return it via email to [blessedsacramentcspc@gmail.com](mailto:blessedsacramentcspc@gmail.com) by **September 30, 2021**: <https://www.blessedsacramentcs.com/cspc>
* Be in attendance (via Zoom) at the Annual General Meeting on Tuesday, **October 5, 2021.**
* Prepare a brief summary of yourself and what you can contribute to CSPC, and present that summary at the Annual General Meeting.

If you would like to get involved in the school but don't feel you are able to make the commitment required to be on CSPC, that's ok! There are lots of other ways you can contribute to our great school community. Volunteers are always needed for the Kiss n' Ride program, the pizza lunch program, and various Pass It On initiatives throughout the year. You can get involved in Walkathon, Fun Fair, or the Spring Gala (held every two years), as these important fundraising initiatives require lots of volunteers and support. You are also invited to attend all CSPC meetings as a parent to get important school updates and share your views on various issues and activities.

Thank you again for expressing an interest in CSPC. Please feel free to reach out to us if you have any questions.